Service provider’s application form**[[1]](#footnote-2)** for transportation service

FSM-2025-04-06

1. **Economic Operator/Applicant:**

…………………………………………………………………………

*(Full name (Physical person)/company(name, address, e-mail, phone number, tax identification number if relevant)*

represented by:

…………………………………………………………………………

*(Name, surname, position/the basis for representation)*

by joining the public procurement procedure conducted by Solidarity Fund PL in Georgia **for the selection of transportation service provider** submit the following offer and:

1. I declare that I have read the requirements of the Contracting Authority regarding the subject of the order, included in the Call for Service and I do not raise any objections to them.

2. I undertake to perform the subject of the contract on the financial conditions specified in the request for proposal.

3. I declare that I have fulfilled the information obligation on the protection of individuals with regard to the processing of personal data and on the free movement of such data towards natural persons from whom personal data (employees, associates) or indirectly (third parties) have been acquired and made available in order to apply for the award of a public contract in these proceedings.

4. I declare that I consider myself bound by this offer for a period of 30 days from the deadline for submission of tenders.

5. I declare that I am not subject to exclusion due to the fact that I haven’t been convicted for a crime of:

1. participation in an organized criminal group or association aimed at committing a crime or a fiscal offense
2. human trafficking
3. supporting terrorist offences
4. money laundering
5. crime against credibility of documents
6. tax offence

6. I declare that I am not subject to exclusion due to the fact that I am not a person against whom a final court judgment or a final administrative decision has been issued in arrears with the payment of taxes, fees or social or health insurance contributions and who and who has not complied with the above indicated judgments or administrative decision.

7. I declare that I am not subject to exclusion due to the fact that I haven’t been legally prohibited from applying for public contracts.

8. I declare that I am not subject to exclusion due to the fact that in relation to the entity I represent, liquidation has been opened, bankruptcy has been announced, assets are managed by a liquidator or court, an arrangement with creditors has been concluded, business activity is suspended or the entity is in a different situation of this type resulting from a similar the procedure provided for in the provisions of the place of initiation of this procedure.

I declare that I am not:

a) Russian or Belarusian citizen or a natural or legal person, entity or body based in Russia or Belarus;

b) legal person, entity or body whose ownership rights are directly or indirectly more than 50% owned by the entity referred to in point a) of this paragraph;

c) natural or legal person, entity or body acting on behalf of or under the direction of the entity referred to in points a) or b) of this paragraph, including a subcontractor, supplier or entity on whose capacities are relied upon within the meaning of the Public Procurement Directives, where they account for more than 10% of the value of the contract. Legal basis: Council Regulation (EU) 2022/576 of the European Union amending Regulation (EU) No 833/2014 concerning restrictive measures in view of Russia's actions destabilizing the situation in Ukraine (OJ EU No L 111, 8.04.2022, p. 1) and Act of 13 April 2022 on specific arrangements to counter support for aggression against Ukraine and to protect national security.

9. In the event of the offer being secret, the Contractor shall be able to demonstrate that the proprietary information is a trade secret not later than on the submission date. A trade secret is specific information if it meets 3 conditions in total:

9a. is technical, technological, organizational of the enterprise or is other information of economic value,

9b. has not been disclosed to the public,

9c. the necessary measures have been taken in order to maintain confidentiality.

**10.Range of services provided by the Economic Operator:**

|  |  |
| --- | --- |
| ***Type of service*** | ***Do you provide the service? Mark the respective field by X if you do.***  |
| Transportation including airport transfer within Tbilisi |  |
| Transportation throughout Georgia (outside Tbilisi) |  |

**11.What types of vehicles can you provide, and how old are they? Please mark the applicable box(es) with “X” to indicate the age category of each type of vehicle you offer. If you do not provide a specific vehicle type, mark “I do not provide this vehicle type.”**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Vehicle Type*** | ***No older than 5 years (since the production date)*** | ***6-12 years old (since the production date)*** | ***I do not provide this vehicle type*** |
| Sedan |  |  |  |
| SUV |  |  |  |
| Minivan |  |  |  |
| Minibus |  |  |  |

*\*Make sure to attach certificate on the legal status of vehicles to the email.*

**12. Is your fleet available at 48-hour notice and** **on the start point at least 10 minutes before agreed departure time? Mark the respective field by X.**

|  |  |
| --- | --- |
| Yes, my fleet is available at 48-hour notice and on the start point at least 10 minutes before agreed departure time.  |  |
| No, my fleet is not available at 48-hour notice and on the start point at least 10 minutes before agreed departure time. |  |

**13. Is there gas or any alternative fuel installed in your vehicle(s)? Mark the respective field by X.**

|  |  |
| --- | --- |
| Yes, there is gas or alternative fuel installed in my vehicle(s). |  |
| No, there is no gas, or any alternative fuel installed in my vehicle(s).  |  |

*\*Make sure to attach certificate on the legal status of vehicles to the email.*

**14. Do all drivers have driving licence active for at least 3 or more years? Mark the respective field by X.**

|  |  |
| --- | --- |
| Yes, all drivers have driving licence active for at least 3 or more years. |  |
| No, all drivers do not have driving licence active for at least 3 or more years. |  |

*\*Make sure to attach a copy of the driving licence to the email.*

**15. Are you able to provide pictures of the vehicle(s)? Mark the respective field by X.**

|  |  |
| --- | --- |
| Yes, I will provide the pictures. |  |
| No, I will not provide the pictures.  |  |

*\*Make sure to attach pictures of the vehicle(s) to the email.*

**16. Is the condition of your vehicle(s) available for inspection upon request by the Contracting Authority? Mark the respective field by X.**

|  |  |
| --- | --- |
| Yes, the condition of my vehicle(s) is available for inspection upon request. |  |
| No, the condition of my vehicle(s) is not available for inspection upon request. |  |

**If “Yes,” please confirm the following conditions by marking each item with “X”:**

|  |  |
| --- | --- |
| ***Inspection*** | ***Confirm with X*** |
| All vehicles are clean and in proper working condition.  |  |
| All vehicles are equipped with an up and running seat belt fastening system for the driver and each passenger.  |  |
| Vehicles were at the start point at least 10 minutes before the agreed inspection time.  |  |
| All vehicles have enough space to accommodate at least one cabin luggage per passenger. |  |

**\****Make sure to attach the technical inspection documentation to the email.*

**17. What is the quickest response time your company can provide for replacing a vehicle in case of mechanical issues? Mark the respective field by X.**

|  |  |
| --- | --- |
| ***Response Time for Replacement Vehicle***  | ***Mark with X*** |
| Within 30 minutes  |  |
| Within 60 minutes  |  |
| Within 120 minutes  |  |
| More than 120 minutes |  |

**18. Price**

*Please indicate prices in GEL NET. If you do not offer a specific type of vehicle, write “N/A” in the corresponding fields.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **N** | **Type of vehicle** | **1 km rate in Tbilisi** *(indicate price in GEL NET)* | **1 km rate in Georgian regions** *(indicate price in GEL NET)* | **Fixed price for one way airport transfer** *(indicate price in GEL NET)* |
| 1 | Sedan |  |  |  |
| 2 | SUV |  |  |  |
| 3 | Minivan |  |  |  |
| 4 | Minibus |  |  |  |

19**.** Regarding the price offer

*Please mark one of the following options:*

[ ]  I declare that the price include all costs incurred by the Contracting Authority as part of the service provided by the Contractor (taxes, compulsory social security, health and retirement contributions),computer equipment, cellular communication and software (word processor / spreadsheet/ power point) as well as the costs of accommodation in Georgia, food, insurance, local travel (unless travel is ordered separately by Contracting Authority), computer equipment, cellular communication and software (word processor / spreadsheet / power point).

20. I declare that all information and statements given in the above offer are up-to-date

and truthful and have been presented with full awareness of the consequences of misleading the ordering party in presenting the information.

21. The attachments to this form, which form an integral part of the offer, are:

1) Service Provider Fiscal Form

2) List of suggested vehicle(s) with pictures

3) Technical inspection documentation

4) Copy of the driving licence

5) A minimum of two (2) reference letters from previous clients or partners

|  |  |  |
| --- | --- | --- |
| *(place, date)* |  | *(signature of an applicant, or authorized representative**to represent the applicant)* |

1. Failure to provide the information requested on this application, or late submission, may result in not considering your application. [↑](#footnote-ref-2)