

Call for Service: to Procure the Cargo Logistics/Transportation Service

FSM-2024-11-18

Solidarity Fund PL in Georgia is looking for the company to procure the cargo logistics/transportation service in the regions of Georgia (Imereti, Guria, Racha-Lechkhumi, Kvemo Svaneti, possibly, Kakheti).

Rural Empowerment through Digital Inclusion (REDI) is an EU funded project that Solidarity Fund PL in Georgia (SFPL in GEO) began implementing on December 1st, 2023, together with Estonian partner - the e-Governance Academy (eGA). REDI aims to bridge the digital gap between rural and urban areas in Georgia through improved connectivity infrastructure and enhanced digital literacy. In the framework of the project, public internet access points and digital rural hubs will be established in up to 200 villages of Georgia.

Service Requested: Transportation of the equipment necessary to establish the Wi-Fi Access Points and Digital Rural Hubs (telecommunication equipment/devices, computer equipment, furniture) in the regions of Georgia (Imereti, Guria, Racha-Lechkhumi, Kvemo Svaneti, possibly, Kakheti).

1. Place(s) of Assignment:

In the location appointed by the contracting authority.

2. Duration of the Assignment:

Upon request during the year 2025, December 31st (including), with possible term of extension, subject to terms and conditions of the agreement to be signed between parties.

3. Minimum requirements of the services to be provided:

3.1 The ability to provide the transportation service of the equipment necessary to establish the Wi-Fi Access Points and Digital Rural Hubs (telecommunication equipment/devices, computer equipment, furniture) based on requests from the contracting authority in the villages of Imereti, Guria, Racha-Lechkhumi, Kvemo Svaneti, and possibly, Kakheti.

3.2 The ability to assign the contact person responsible to communicate with the contracting authority.

3.3 The ability to provide the contracting authority with real-time monitoring (tracking) service of cargo transportation.

The offers that do not meet the minimum requirements listed in the given chapter will be excluded from the competition.

4. Assessment Criteria for the selection of the most advantageous tender (max. 90 points)

4.1 Contractual guarantees for the safe transportation of cargo (max. 20 points)

(Will be assessed based on the detailed description of the contractual guarantees proposed)

4.2 Real-time monitoring (tracking) of the cargo transportation **(max. 20 points)**

(Will be assessed based on the detailed description of the proposed format and possibilities of the real-time monitoring (tracking) of the cargo transportation)

4.3 Cost of service **(max. 30 points)**

Assessment under the criterion „cost of service” will be based on the following formula:

$$P = P_{\min} / P_{\text{of}} \times 30 \text{ points}$$

Where:

P_{\min} – the lowest proposed price

P_{of} – price presented in the examined offer

P – the number of points awarded to the examined offer under the price criterion, rounded to the full number.

All prices must be submitted in GEL, excluding VAT, and include any and all costs required to provide service.

4.4 Interview **(max. 20 points)**

*Only shortlisted bidders will be invited to the interview process.

5. Settlements between the Contracting Authority and the Contractor will be conducted in GEL based on the contract signed with the winning applicant.

6. Requested Documentation

6.1 **Fiscal Statement** filled in Georgian and English languages ([see, Annex 1. Fiscal Statement](#)) signed and scanned in PDF format.

6.2 **Application FORM** filled in Georgian or English language ([see, Annex 2. Application Form](#)) signed and scanned in PDF format.

7. SUBMISSION

Application for participation in the tender must be submitted by sending the requested documentation in full no later than January 24, 2025, until 23:59 Tbilisi time to the email address redi@solidarityfund.pl.

Questions regarding the call for proposals can be directed to redi@solidarityfund.pl before expiration of the deadline.

8. The contracting authority will reject any tenders/questions submitted after the deadline for submission of tenders.

9. Information on the outcome of the procedure will be sent to the e-mail address indicated by the applicant and will be published on Solidarity Fund PL_GEO Facebook <https://www.facebook.com/solidarityfund.ge> and <https://participatoryhub.ge/>

Please be advised that by submitting an application you agree to share the content of the application with other applicants who could submit an appropriate request to the SFPL (except for personal data, which will be anonymized).

10. A contract will be signed with the selected contractor/contractors.

11. The Contractor(s) whose tender was selected as the most advantageous shall be informed by the Contracting Authority about the place and date of signing the contract.

12. Prior to concluding the contract, the Contractor shall provide all information necessary to complete the content of the contract at the request of the Contracting Authority.

13. If the Economic Operator(s) whose tender(s) was selected as the most advantageous evades the conclusion of the contract, the Contracting Authority may re-examine and evaluate the tenders from among the tenders of the remaining Economic Operators in the procedure or cancel the procedure.

14. Persons representing the Economic Operator at the time of signing the contract should present documents confirming their authorisation to represent the Economic Operator, if such authorisation does not result from the documents attached to the tender.

15. Solidarity Fund PL, provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, colour, religion, sex, national origin, age, disability, political affiliation, marital status, protected genetic information, or sexual orientation.

16. Please be advised that the administrator of personal data contained in the submitted applications is the Solidarity Fund PL with headquarters in Warsaw, ul. Mysłowicka 4, 01-612 Warsaw. The data will be processed on the basis of art. 6 clause 1 point. c of the Polish law on personal data protection for the purpose related to public procurement procedure. You have the right to access the personal data provided, the right to rectify personal data and the right to request the administrator to limit the processing of personal data, subject to the cases referred to in art. 18 clause 2 of the law. You have the right to lodge a complaint with the President of the Office for Personal Data Protection. The data controller is Solidarity Fund PL in Georgia, 20 Chavchavadze Avenue, Apartment #3, floor 2, 0179 Tbilisi, Georgia. To exercise your rights, please contact the SFPL in Georgia directly at georgiarep@solidarityfund.pl – we are committed to protecting your rights to the best of our ability.