

Call for Service for PV Installations Mounting and Service Providers

FSM-2024-11-08

Solidarity Fund PL in Georgia is looking for a qualified service provider in the field of Energy Efficiency in order to provide mounting and servicing of PV grid installations on 2 kindergartens in Tkibuli municipality according to technical documentation – Functional Program (Appendix Functional Program PV Tkibuli).

We highly recommend to get acquainted with the whole tender material, especially with the restrictions of service providing and financial responsibility of the Contractor, detailed described in Section 1.3.2 of Functional Program.

All offers MUST include the cost of service in 10 years and the future responsibility of the Contractor on the scope of the volume of energy production from the installations, as well as the value of security deposit.

Service requested: provide quality PV grid installation mounting and servicing in the following kindergartens of N(N)LE Association of Pre-School Education Institutions of Tkibuli Municipality based on orders/requests from the contracting authority, subject to terms and conditions of the contract that will be signed with the most advantageous tenderer.

The value of the contract: 125.000,00 PLN gross (with VAT) = 81.000,00 GEL gross (with VAT)

Project: Energy-efficiency for increased living standard

Component: “A Municipal Association of Kindergartens as an example of an energy community (Community Solar Co-operative)”

Overall Objective: Increasing investments in energy efficiency in low-income local self-governments in Georgia.

Specific Objective: Developing a mechanism to relieve LSGs of electricity bills in kindergartens via *off-grid PV station package installation*

Project co-financed within the framework of the Polish development cooperation of the Ministry of Foreign Affairs of the Republic of Poland

1. Place(s) of Assignment

Tkibuli municipality – Kindergarten No. 6 and Akhalsopeli Kindergarten (Appendix: Cadastral numbers of buildings)

2. Duration of the assignment:

Upon request during the year of 2024, December 20 (including), with possible term of extension, subject to terms and conditions of the agreement to be signed between parties.

3. Minimum requirements of the services to be provided:

Offers that do not meet minimum requirements will be excluded on a formal basis.

- 3.1 PV grid installation mounting and services shall be provided according to the following specifications – specified in the Functional Program (Appendix Functional Program PV Tkibuli).
- 3.2 Ability to provide requested services using Energo Pro Georgia network infrastructure.
- 3.3 Installation and offer cost must include all materials, works (including preparatory works and post-installation monitoring and service and maintenance according to the requirements stated in the Functional Program (Appendix Functional Program PV Tkibuli)), permits (all relevant permits needed for the PV installation mounting and its further operationalization should be obtained by the tenderer), power connection, etc. as well as all costs connected with using Energo-Pro and other infrastructures.

4. Assessment Criteria for the selection of the most advantageous tender (max. 120 points)

4.1 Years of authorization to mount and service PV installations (max. 10 points)

- Authorized for more than 3 years (was documented) – 10 points
- Authorized from 1 to 3 years (was documented) – 5 points
- Authorized for less than 1 year (was documented) – 2 points

4.2 Designated support group/person (max. 10 points)

- Ability to provide a designated technical support group/person – 10 points

4.3 Technical support package (max. 20 points)

Please describe in details proposed technical support package, covering the information on the timing of a response to technical issues, timing of mitigation of the problem as well as other services covered by suggested technical support. The best technical support package will be assessed based on the minimum time offered for either reaction and/or repair of the problem as well as based on the variety of services included in the support package.

- For the minimum time offered by the potential Service Provider will receive – 20 points
- If the abovementioned statement is not met the applicant will receive 0 point.

4.4 Total power of mounting and servicing of two PV installations (max. 60 points) offered within the value of the contract, where:

- The total power of PV installation mounted on the Akhalsopeli kindergarten shall reach 9,995 kWp (minimum power is 9,95 kWp);
- The power of PV installation mounted on the Kindergarten No. 6 in Tkibuli shall be stated as the point criterion;

Other requirements:

- Installation costs must include all materials, works, permits (all relevant permits should be obtained by the tenderer), power connection, etc. as well as costs connected with using Energo-Pro and other infrastructure

- Offer cost must include also the value of future maintenance, services, warranty repairs, and the guarantee of achieving the minimal energy production every year during project durability period – 10 years

Assessment under the criterion „PV power” will be based on the following formula:

$$P = P_{of} / P_{max} \times 60 \text{ points}$$

where:

P_{of} – PV power presented in the examined offer

P_{max} - the highest proposed PV power

P – the number of points awarded to the examined offer under the PV power criterion, rounded to the full number.

All PV powers must be presented in kWp or kWe, with two digits after the decimal point.

4.5 Competency task (max. 10 points)

The tenderer must prove experience in mounting and servicing of the PV installation in at least 3 implementations of such projects, with a minimum capacity of 9,5 kWp for each implementation.

- 0 project – 0 points
- 1 project (documented) – 3 points
- 2 projects (documented) - 5 points
- 3 projects (documented) – 7 points
- over than 3 projects (documented) – 10 points

The task will be assessed by the Procurement Committee, composed of, among other, EE expert.

4.6 Warranty period (max. 10 points) – the length of warranty period for PV modules, confirmed by the manufacturer of the modules Points shall be awarded according to the scheme:

- Warranty for 10 years (minimal period, offers with warranty for a shorter period will be excluded from the procedure) – 2 points
- Warranty for 11 years – 3 points
- Warranty for 12 years – 4 points
- Warranty for 13 years – 6 points
- Warranty for 14 years – 8 points
- Warranty for 15 years (maximum period, offers with longer warranty period will be awarded 10 points)– 10 points

The offer which obtains the highest number of points in total will be selected.

5. Settlements between the Contracting Authority and the Contractor will be conducted in GEL (for Georgian service provider) and PLN (for Polish service provider).

6. The application must contain **Fiscal Statement Form** and **Application FORM** (templates attached), signed and scanned in PDF format.

7. SUBMISSION

Application must be submitted no later than December 2, 2024 21:00 Tbilisi time to the email address: georgiarep@solidarityfund.pl

Questions regarding the call for proposals, can be directed to georgiarep@solidarityfund.pl before expiration of the deadline.

8. The contracting authority will reject any tenders/questions submitted after the deadline for submission of tenders.

9. Information on the outcome of the procedure will be sent to the e-mail address indicated by the applicant and will be published on Solidarity Fund PL_GEO Facebook <https://www.facebook.com/solidarityfund.ge> and <https://participatoryhub.ge/>

Please be advised that by submitting an application you agree to share the content of the application with other applicants who could submit an appropriate request to the SFPL (except for personal data, which will be anonymized).

10. A contract will be signed with the selected contractor/contractors.

11. The Contractor(s) whose tender was selected as the most advantageous shall be informed by the Contracting Authority about the place and date of signing the contract.

12. Prior to concluding the contract, the Contractor shall provide all information necessary to complete the content of the contract at the request of the Contracting Authority.

13. If the Economic Operator(s) whose tender(s) was selected as the most advantageous evades the conclusion of the contract, the Contracting Authority may re-examine and evaluate the tenders from among the tenders of the remaining Economic Operators in the procedure or cancel the procedure.

14. Persons representing the Economic Operator at the time of signing the contract should present documents confirming their authorisation to represent the Economic Operator, if such authorisation does not result from the documents attached to the tender.

15. Solidarity Fund PL, provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, colour, religion, sex, national origin, age, disability, political affiliation, marital status, protected genetic information, or sexual orientation.

16. Please be advised that the administrator of personal data contained in the submitted applications is the Solidarity Fund PL with headquarters in Warsaw, ul. Mysłowicka 4, 01-612 Warsaw. The data will be processed on the basis of art. 6 clause 1 point. c of the Polish law on personal data protection for the purpose related to public procurement procedure. You have the right to access the personal data provided, the right to rectify personal data and the right to request the administrator to limit the processing of personal data, subject to the cases referred to in art. 18 clause 2 of the law. You have the right to lodge a complaint with the President of the Office for Personal Data Protection. The data controller is Solidarity Fund PL in Georgia, 20 Chavchavadze Avenue, Apartment #3, floor 2, 0179 Tbilisi, Georgia. To exercise your rights, please contact the SFPL in Georgia directly at georgiarep@solidarityfund.pl - we are committed to protecting your rights to the best of our ability.